## **Oral Presentation Techniques-Master 2**

## Contents

- 1. Excellent Oral and Written Communication
- **2.** Oral Communication
- **3.** Myths and Mistakes of Technical Presentations
- **4.** Planning Your Presentation
- **5.** Useful Tips and Tools to Overcome Speech Anxiety (How)
- **6.** Presentations Opening and Closings (What and How)
- **7.** Body Presentation Strategy (Deductive Strategy)
- **8.** Body Presentation Strategy (Inductive Strategy)
- **9.** Presentation Delivery (Who and How and What)